Subject: Fwd: Important: Please read the following information regarding your correspondence to Council

From: Douglas Curran < Dougcurran @ shaw.ca >

Date: 12/02/2013 2:28 PM

To: Corrie Kost <corrie@kost.ca> **CC:** FONVCA <fonvca@fonvca.org>

Hello Corrie,

I received the response below from West Vancouver's Mayor and Council. I found it refreshing to think that all correspondence on public matters be made open and available. Some months back you had noted the W Van policy and thought the below a good reference for a step that would be of benefit within the DNV.

Doug

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Begin forwarded message:

From: MayorandCouncil < MayorandCouncil@westvancouver.ca >

Date: February 12, 2013 10:14:36 AM PST (CA) **To:** Douglas Curran < Dougcurran@shaw.ca>

Subject: Important: Please read the following information regarding your correspondence to Council

Notice: Thank you for your email correspondence to Council. Please read the following important information regarding your correspondence to Council.

Correspondence (emails, letters, faxes) to Mayor and Council requires the inclusion of the author's name and civic address. Correspondence to Mayor and Council will be published each week on the "Correspondence to Mayor and Council" web page, and listed on Council meeting agendas. Correspondence is published in its entirety unless the author specifically requests confidentiality (please see the exception regarding confidentiality noted below). Correspondence authors who do not wish their name/contact information to be made public (please see the exception regarding confidentiality noted below) are requested to inform Legislative Services by phoning 604-925-7004 or by sending an email to

mayorandcouncil@westvancouver.ca
blocked::blocked::mailto:mayorandcouncil@westvancouver.ca> by Friday, February 15, 2013 at 12:00 Noon; otherwise the correspondence will be published in its entirety.

Please note this exception: Confidentiality does not apply for correspondence addressed to Mayor and Council, or Council, regarding the subject of, and notice of, a public hearing or public meeting, development application consideration, or other public processes and statutory notices. Correspondence of this nature will be included, in its entirety, in public information packages, in correspondence published on the "Correspondence to Mayor and Council" web page, and will be part of the public record.

Correspondence addressed to Mayor and Council is circulated to Mayor and Council in the week in which it is received, and forwarded to the appropriate division director for consideration and response to the author, or for information. Written responses from directors are included in the responses to correspondence section of each week's correspondence list. Please don't hesitate to contact Legislative Services at 604-925-7004 if you have any questions in this regard. Thank you.